

## The solutions specialists

We can help your firm with many of the most important tasks outside your core legal responsibilities – from overseeing your key IT requirements, including troubleshooting if IT problems ever arise, to dealing with vital document and paper management systems that can help you maintain the high degree of accuracy you require.

You'll find that Canon has the kind of industry insight that can make your firm function more smoothly – for the benefit of clients, and partners. So, let us free you up to focus on the work you love doing.

After all, if you didn't love it, you wouldn't be doing it.

*"Canon took the time to understand our needs right from the start and presented a proposal that suited what we wanted, not what they wanted to sell. Once they put it all in place, it all happened exactly as it should and the staff think it's great. Because the system is more productive, they've become more productive, so it's a win all round."*

– Mike Haworth, General Manager, Mahoneys

*"In addition to the significant workflow and security efficiencies, what impressed us was Canon's clear, no-nonsense approach. As a company, we fully appreciate how the legal process can be very daunting for our clients, so we make it as clear as possible, using plain English at all times. Canon treated us in a similar way and it gave us great confidence."*

– Graeme McFadyen, CEO, Trilby Misso Lawyers

# LEGAL MINDS SHOULD BE FREE TO WORK ON LEGAL ISSUES

We know that giving out legal advice is something you take seriously. We also know that you wouldn't want your clients to act on legal matters without consulting you. After all, your advice is valuable, and their legal interests are better served by you and your professional expertise.

This same principle applies to the value that we at Canon can offer your legal practice. We know our business, and how our business can help yours. We also know that by hiring specialists like us to do those tasks that aren't part of your core role you'll be free to do what you do best.

*No one does it  
like you*

**Canon**



# FOCUS ON YOUR CLIENTS. WE'LL TAKE CARE OF THE OTHER DETAILS.

## Outsource

Allow us to help you manage a range of non-core tasks. Harbour IT can ensure you're able to outsource your IT services. Converga can assist with outsourcing a range of valuable professional skills, from human resources to marketing, and more.

**Converga Managed Services,  
Harbour IT Managed IT  
& Professional Services**

## Integrate your office and realise the benefits

A Document Management System from Canon can help improve your daily work processes, offering an integrated system that will connect to your existing practice management systems and help streamline all your internal processes. In addition, it will enable you to monitor your printing, and allocate printing costs directly to a particular case or matter. So, now your most repetitive professional tasks can be done easily, painlessly and more cost effectively.

**Therefore Document Management Solutions,  
IRIS Document Capture Solutions,  
Canon uniFLOW**

## Print more cost-effectively

Our range of high volume printers can help you be more cost-effective with your existing printing, even on small print runs. Whatever kind of printer you need, we'll help meet your daily printing needs, and your quick turnaround deadlines.

**Canon Managed Document Services,  
MFDs, Canon Production Print Solutions,  
Canon uniFLOW, Canon imageRUNNER**

## Enjoy all the advantages of automation

With Canon Therefore, you'll be able to reduce your long paper-based processing times. It will also set you up to make the most of analytics, and put you in a position to allow virtual team collaboration to help you hit your deadlines.

**Therefore Document Management Solutions  
Converga Managed Document Services**

## Enjoy a comprehensive IT solution

Powered by Harbour IT, Canon is a specialist in IT management. So not only can we manage your printing environment expertly, as you'd expect of Canon, we can also take care of your ongoing IT infrastructure, including updating your IT systems and purchasing new hardware and software as you require it. We'll ensure you're covered for all eventualities with experts who'll oversee your systems, and be there for you whenever you need immediate assistance.

**Harbour IT Managed IT & Professional Services**

## Your data is valuable – so protect it

When it comes to your IT security and protecting your client data, your firm needs to abide by higher standards. Fortunately Canon offers comprehensive IT security options that will help you to keep information from falling into the wrong hands. Nothing is more important – for your firm, or your clients.

**Therefore Document Management  
Solutions, Harbour IT Managed IT &  
Professional Services**

## Digitise and update your records

With our back scanning service, your old paper documents can now be digitised, indexed and even made more accessible in a PDF format. Alternatively, Canon's leading range of scanners will allow you to digitise your own documents.

**Converga Managed Document Services,  
IRIS Document Capture Solutions  
Canon Document Scanners**

## Outsource

Free up the burden of managing non-core processes by outsourcing. You don't need to allocate staff within your firm for your office printing. Our Converga staff can take care of it for you, ensuring that your firm's employees are free to focus on more important things. Furthermore, with a managed concierge service available, you'll even be freed from having to manage your own reception.

**Converga Managed Services**

## Access documents where it matters

With Canon Therefore you can reduce paperwork, without compromising accuracy or confidentiality. Better still, you can enjoy mobile access to those vital documents – wherever you happen to be. It will help you to communicate with your clients, update time onto electronic timesheets, and complete your records digitally, even while in court.

**Therefore Document Management Solutions**

FEEL FREE TO CONTACT US AT [CANONGROUP@CANON.COM.AU](mailto:CANONGROUP@CANON.COM.AU) TO DISCUSS HOW WE CAN PUT THESE SOLUTIONS TO WORK FOR YOUR FIRM. WE'LL BE HAPPY TO TALK YOU THROUGH THE DETAILS.

*No one does it like you*

**Canon**